Diploma Request

Before you begin
Save this form to your hard drive.

To begin, use your mouse to click in the first blank gray box. When done typing hit the "tab" button on your keyboard to advance to (or use your mouse and click on) the next box.

Date:

Student's Name: (as you'd like it to appear on the diploma) Student ID #:

Dates student attended NorthStar: (month/year) to (month/year)

Diploma type: ☐ Standard ☐ Advanced ☐ Advanced w/specialty in
(See "Diploma Options" in School News – Formal Documents & Reminders folder for graduation requirements)

Please send my diploma to the following address (Use the "enter" key to add another line – Use the "tab" key or your mouse to advance to the next cell):

Diplomas will be available 3_ to 4 weeks after the last day of the school year – unless the student has a paid extension in which case it will be available 1 week after the end of the paid extension. Please note: diplomas will not be sent until all NorthStar-owned materials have been returned and the student's account is paid in full. (Use the space bar to activate the check box or click on it with your mouse)

☐ Diploma - $10

☐ Diploma & Display Folder - $25

The cost includes stateside mailing costs (1st class mail).

International airmail and expedited mailing costs are additional:

Postal:

- ☐ Airmail - $10.00
- ☐ Priority: $5.00 – stateside (2-3 day); $15.00 – international (6–10 days)
- ☐ Express: $20.00 – stateside (overnight most areas); $30.00 – International (3–5 days).

DHL:

- ☐ Express: $25.00 – stateside (overnight most areas); $30.00 - $80.00 – International (2-4 days).

I would like to pay for the diploma:

- ☐ Check or money order enclosed (*this payment option is available for mail in requests only)*
- ☐ Credit card - on file
- ☐ Credit card number Exp. Date: mm/yr Name on card:
- ☐ We are members of IMB
- ☐ My son/daughter has a credit in his/her account

Special Instructions: